**Ref. No.:** TIPL/HRAD/12/2025/ **Date:** April 24, 2025

### **TERMS OF REFERENCE**

#### ABOUT TASHI INFOCOMM PRIVATE LIMITED

Tashi InfoComm Private Limited is the second cellular company in Bhutan, a separate entity under Tashi Group of Companies. The company was incorporated on January 23, 2007, under the Companies Act of Bhutan 2016, after it won an international bid to operate as the second cellular operator in Bhutan. Pursuant to the grant of Certificate of Re-Registration by the Office of the Registrar of Companies, Ministry of Industry, Commerce and Employment on 27<sup>th</sup> of November 2023, Tashi InfoComm Limited was re-registered as Tashi InfoComm Private Limited under the Companies Act of Bhutan, 2016.

The cellular license issued by Bhutan InfoComm and Media Authority (BICMA) mandates TashiCell to build mobile network to provide cellular services to the entire nation. The mobile network is based on GSM WCDMA/HSPA+ technologies. The company launched its GSM services on April 6, 2008, under the brand name "TashiCell", with its registered office located at Norzin Lam, Thimphu.

#### ABOUT THE DEPARTMENT AND SECTION

Marketing Department looks after the sales and promotional activities of TashiCell's products and services. The Regions section under Marketing Department manages daily sales, customer interactions, bill follow-up and payments, telemarketing and local/door-to-door marketing.

#### **ABOUT THE POSITION**

We are looking for technicians who can work well in cross-functional teams and who are flexible to work in various environments. As a Technician, he/she should have a basic knowledge in Electrical and IT and be willing to work in the field, which calls for physical exertion.

#### **POSITION**

Designation	Technician
Section	Regions
Department	Marketing Department
Reports to	Regional Manager, Customer Care Center, Thimphu
Supervises	None









# ন্মীশ'নহ'र्नेद'ন্ধু'ব্ৰেইন্থ'স্থ্ৰীম'ষ্ট্'ৰ্চ্চ'ব্ৰইন্। Tashi InfoComm Private Limited

Work Station	Customer Care Center, Thimphu	
Nature of Employment	Regular	
Grade	T2 Step 10	
Date of Appointment	Will be informed	

#### PERSON SPECIFICATION

Nationality	Bhutanese	
Age	Minimum 19 years of age and Maximum 27 years of age on the date of application	
<b>Essential Qualification</b>	Class 12 passed with NC/BQF- 2/3 certificate in Electrical or IT (VTI/TTI Graduates) who have completed Gyalsung National service may apply	
<b>Desired Qualification</b>	NA	
<b>Essential Experience</b>	Basic Electrical and IT knowledge	
Desired Experience	NA	
<b>Essential Training</b>	NA	
<b>Desired Training</b>	NA	
Personal attributes	<ul> <li>Punctual</li> <li>Initiative</li> <li>Hardworking</li> <li>Self-disciplined</li> <li>Honesty and Integrity</li> <li>Adaptable to different working time and conditions</li> </ul>	

#### **JOB RESPONSIBILITIES**

The Job Responsibilities shall be as mentioned but not limited to the following:

- Install and commission ILL services for customers using 5G & 4G devices, P2P, Proxim CPE, BSU, and other equipment based on feasibility.
- Set up broadband services for customers, ensuring seamless connectivity.









## ন্মীশ'নহ'र्नेब'ন্ধুব্'ন্নইঅ'ক্সই'র্জহ্বন্ধিয়া Tashi InfoComm Private Limited

- Collect devices from deactivated ILL and broadband customers
- Provide Operations & Maintenance (O&M) support for ILL and broadband customers, troubleshooting and restoring services as needed.
- Assist in stringing fiber cables and ensuring stable internet connectivity.
- Configure access routers.

## **Working Conditions:**

The employee should be contactable, available & responsive at all times on your official numbers, official email accounts and official groups.

## REMUNERATION PACKAGE (MONTHLY)

Pay Scale	Nu. 17,800 - 450- Nu.22,300
Basic salary	Nu. 17,800.00
Medical Allowance	Nu,.1,483.00
Provident Fund	Nu.1,780.00
Corporate Allowance	Nu. 13,528.00
Communication Allowance	Nu. 500
Gross Salary	Nu. 35,091.00
Other allowances and benefits	Other allowances and benefits shall be applicable as per the Service Rules and Regulations of TIPL 2008





